



Republic of Rwanda
Military Medical Insurance
(M.M.I)
B.P: 6219 Kigali Rwanda
Hotline: 1535
Tin: 101392900

Ref: **0296**./MMI/ D/2022

13 September 2022

Tender Notice (TN) / Invitation for Bids (IFB)

THE TITLE OF THE TENDER: SUPPLY OF OFFICE STATIONERY

TENDER NUMBER: 008/22-2023/MMI/G/NOCB/MMI BUDGET

1. The Military Medical Insurance-MMI (hereinafter called "Client") funded by MMI Budget intends to apply a portion of the funds to eligible payments under the contract for which this Bidding Document is issued.

The Military Medical Insurance-MMI invites eligible bidders to submit bids for Supply of **Office stationery**.

2. Tender Documents may be obtained from MMI building located in MOD compound, Kimihurura, Kigali City; Tel: 0788357247; Office n^o 08, E-mail: procurement@mmi.gov.rw upon presentation of proof payment of a non-refundable fee of Six Thousand One hundred Rwanda Francs (**6,100 FRW**) to MMI Account N^o **100009292** opened at National Bank of Rwanda (BNR).
3. Tender Documents may be obtained on any working day from 07:00AM to 16:00PM at MMI procurement office from **September 14th 2022**.
4. All bids shall be accompanied by a Bid Security of **1,034,958 FRW**.
Enquiries regarding this tender may be addressed to MMI Procurement office.
5. Well printed bids, properly bound and presented in 04 copies one of which is the original must reach the office of procurement officer at the address mentioned above not later than **October 14th 2022, 10:00 hrs am**. Late bids will be rejected and returned unopened.
6. Bids will be opened in the presence of bidders or their representatives who choose to attend on **October 14th 2022, 11:00hrs am** exact time, at MMI head office. The Outer envelope should clearly indicate the tender name and title.
7. Bidding will be conducted in accordance with the Law N^o 62/2018 of 25/08/2018 governing the Public Procurement.

DR K KAYONDO
Lt Col
Ag DG MMI