



**Republic of Rwanda**  
**Military Medical Insurance**  
**(M.M.I)**  
**B.P: 6219 Kigali Rwanda**  
**Hotline: 1535**  
**Jul-22**

**CONTENT OF MMI PROCUREMENT PLAN FOR THE FY 2022-2023**

S/N	Type	TITLE OF TENDER	Description Of Works, Goods Or Services Where Possible	TENDERING METHOD	SOURCE OF FUND	PLANNED PUBLICATION DATE
1	Goods	Office Stationeries	Office Stationaries: Feuille de prise en charges, medical prescription book, note book, folders, agenda suspension files, envelops, reams of papers, pens etc.	NCB	MMI	21/08/22
2		Printing consumables	Office consumables: cartridges for different printers, cleaning kit for Zebra, Plastic PVC cards, Laminate, ribbons for zebra, Ribbons for matrix printer, cleaning lane card, cleaning lane rollers, cleaning lane laminator oven	NCB	MMI	15/09/2022
3		Supply of IT equipment	Card printers with laminators, LaserJet Printers and scanners Operating System (OS) window 10, window server 2016, Linux and Microsoft office, Antivirus for Servers protection., etc...	NCB	MMI	05/01/23
4		Acquisition of MMI vehicles	Acquisition of MMI vehicles	NA	MMI	NA
5		Supply of gift	Supply for gift for VIP visitors and officials	RFQ	MMI	NA
6		Acquisition of Laptop	Acquisition of Laptop	SS	MMI	NA
7		Acquisition of Desktop	Acquisition of Desktop	SS	MMI	NA

8		Fuel for Vehicle	supply for Fuel for MMI Vehicle	NCB	MMI	17/10/23
9		Acquisition of tyres for vehicles	Tyres for vehicles	NCB	MMI	30/09/22
10	<b>Services</b>	ICT equipment maintenance, repair and service	ICT Parc maintenance and service (IT equipment and network)	FA	MMI	NA
11		Repair and Maintenance of office building	Repair and Maintenance of office building	SS	MMI	NA
12		Repair and Maintenance of office furniture and equipment	Repair and Maintenance of office furniture and equipment	NA	MMI	NA
13		Motor Vehicle insurance	Motor Vehicle insurance	NRT	MMI	18/01/23
14		Vehicle maintenance	MMI Vehicle maintenance	NCB	MMI	17/12/22
15		Provision for Hotel services	Provision for Hotel services for MMI official events	NA	MMI	NA
16		MMI reception and event	MMI official Reception and events	SS	MMI	NA
17		Cleaning Services	Cleaning services for MMI office and 6Ha garden	SS	MMI	NA
18		Sport and recreation	Sport activities for MMI staff	SS	MMI	NA
19		Other consultancy study	Other consultancy study	NCB	MMI	10/03/23
20		Office rent and installation	Office rent and installation	NA	MMI	NA
21		Communication	Telecommunication services (Closed user group (CUG) and handset	NRT	MMI	10/01/23

22	<b>Works</b>	Construction of MMI HQs	Joint venture project of MMI-MOD	NA	MMI	NA
23		Construction of green area village sport centre	construction of green area village sport centre	SS	MMI	NA

<b>Keys</b>	<b>Procurement method</b>
<b>NCB</b>	National Competitive Bidding
<b>NRT</b>	National Restricted Tendering
<b>RFQ</b>	Request for Quotations
<b>SS</b>	Single Source
<b>FA</b>	Force Account
<b>NA</b>	Not Applicable

**Compiled by:**

**Approved by:**

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